EXPERTISE CHANNEL – GENERAL INFORMATION

Expertise funded by the French government to support the beneficiaries of Global Fund (GF) grants

1. THE OBJECT OF THE TECHNICAL ASSISTANCE REQUESTS

Who is eligible for the support?
All stakeholders of Global Fund programmes from eligible countries to L'Initiative can request support: - Country Coordination Mechanisms (CCM) ; - Principal Recipients (PR); - Sub-recipients (SR); - National actors in the fight against the three pandemics in eligible countries: governments and public institutions, civil society organisations or the private sector. - A regional demand can be considered if it is carried by a single applicant and if all the countries concerned by this demand are eligible.
What type of expertise is funded?
The expertise has to aim at strengthening the access and the application of the Global Fund grants (support for the country dialogue for the concept notes, capacity building for the application, the follow-up and evaluation of the grants, measure of impact, organizational support). If a problem is not clearly identified, the demand of expertise can concern an initial mission of diagnosis. The expertise can take the shape of missions, studies, workshops or trainings. L'Initiative must not duplicate other existing mechanisms; in particular activities financed by the GF (the activities of expertise foreseen in the budget of the GF grants are not eligible to L'Initiative. The main criteria of eligibility of a demand are the fact that it emanates from the organization which is going to benefit concretely from the mission (and not inherited expertise), its aptness and the link of this demand to the Global Fund grants in the country.
What is the duration of the funding for expertise missions?
The duration of the implementation period must be consistent with the objective of the request. **The duration may not exceed, in any case, 12 months, or continue after the objectives of the request are attained.** **On an exceptional basis, L'Initiative may finance residential technical assistance for a period of one year.**
What costs are taken into account?
The Initiative is responsible for the recruitment and contracting process for the expert(s). **L'Initiative takes into account for the expertise missions:** the salaries of the experts, their transportation costs, daily subsistence allowance and housing, the necessary costs of producing the expected deliverables

(reports, guidebooks, etc.) **All these costs will be directly managed by L'Initiative.**

It is suggested that the beneficiary organisations aid in the implementation of the mission, particularly in making available an office space for the expert and rooms for workshops and meetings. In certain cases, L'Initiative can contribute to the expenses of workshops necessary to the expertise mission.

2. THE REQUEST PROCESS AND THE IMPLEMENTATION PHASES

How do I request a mission of expertise?

A request must be made by submitting three documents:

- The specifications of the request, completed according to the supplied request model,
- A cover letter completed and signed.
- A copy of the request submitted to the CCM for information

The request (<u>the originals of the 3 documents, signed</u>) must then be submitted by email to the SCAC (Service de Coopération et d'Action Culturelle / Cooperation and cultural action department) <u>at the French Embassy</u>. If the request is a regional-level request, the copies of the letters submitted to the CCM in each country must be included.

How are the requests for expertise evaluated?

The requests follow the following procedure:

- They are submitted to the **French Embassy**;
- They are transferred from the French Embassy to the **Regional Counsellor in Global Health** (RCGH),
- The RCGH gathers the opinions of the different partners (Portfolio Manager of the Global Fund, AFD, Inter-country support team of the WHO…), and transfers the request to L'Inititative ;
- L'Initiative evaluates the request and verifies its completeness before presentation to the **Steering Committee.**

The Steering Committee decides to accept or refuse the request. It can also accept under certain conditions and ask for clarifications or modifications. The Steering Committee meetings are held once a month. The requests can be thus transmitted all year round.

How is the mission organized once it is accepted?

The project manager of L'Initiative:

- Contacts the applicant organisation in order to begin the preparations of the **work plan** for the mission – all the preparation for the mission will be completed in collaboration with the applicant;
- Identifies within its network of experts and partners **the experts most suited** to the mission;
  Submits the technical offer (including the CVs of the experts selected) to the beneficiary for final approval and signature of an agreement.

How will the expertise missions be carried out?

The beneficiary organisation will provide the contact information for a representative for the implementation of the mission. Expertise France will provide the beneficiary organisation with the contact information of a representative of L'Initiative for the monitoring of the mission (for organisational and logistical aspects).
The mission will be carried out according to the work plan drafted by Expertise France in collaboration with the beneficiary organisation. The experts will be responsible for the expected deliverables (guides, reports). The beneficiary organisation will be asked to evaluate the implementation and success of the mission.

Need more informations ?

- Consult our website : **www.linitiative.expertisefrance.fr**
- Contact the French Embassy (Regional Counsellor in Global Health): **https://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/organisation-et-annuaires/ambassades-et-consulats-francais-a-l-etranger/**